

Superintendent's Letter

Tuesday, August 8, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its regular board meeting on Monday, August 7, 2017 were the following:

5.0 Superintendent's Report (Motion Carried)

5.1 Resignations/End of Service

Esmerelda Adames, Special Education Instructional Assistant, effective 8/3/17

Christi Baer, Child Care Substitute, effective 8/1/17

Adrian Blanco, Special Education Instructional Assistant, West Middle School, effective 7/28/17

Linda Braun, Cashier, Green Valley, effective 8/4/17

Robert Findora, Guidance Counselor, Southern, effective 9/29/17

Jamie Harner, Special Education Teacher, High School, effective 9/15/17

Kelly Malandra, 1st Grade Teaching Assistant, Green Valley, effective 7/19/17

Adam Mietelski, Math Teacher, High School, effective 9/15/17

Kathy Morris, Special Education Instructional Assistant, Green Valley, effective 7/25/17

Brandy Orr, Hourly Teacher, Whitfield, effective 8/2/17

Kris Rubright, Special Education Instructional Assistant, Whitfield, effective 7/27/17

Colleen Skoczen, Special Education Instructional Assistant, Shiloh Hills, effective 7/24/17

Marybeth Sterner, Speech Therapist, Whitfield, effective 9/28/17

Lisa Vietz, Behavior Specialist, effective 10/4/17

Alec Whitsett, Special Education Instructional Assistant, Shiloh Hills, effective 7/29/17

Ashley Young, First Grade Teaching Assistant, Cornwall Terrace, effective 7/17/17

5.2 Child Rearing Leave

Christy Austerberry, effective approximately 11/22/17 and returning 1/3/18

Kelly Choate, effective approximately 11/28/17 and returning 2/12/18

Lauren Peterson, effective approximately 10/3/17 and returning 12/13/17

5.3 Change of Status

Candy Althouse, Custodian (floater), to 1st Shift Custodian, Green Valley, no change in rate, effective 7/31/17 (replaces Zach Withelder)

Edna Carroll, Administrative Assistant to the Assistant Superintendent, to Administrative Assistant to the Superintendent, \$43,680/yr., effective 7/31/17 (replaces Cheryl Raffauf who transferred)

Kaila Dautrich, Substitute Teacher, to Preschool Head Teacher, full-time, \$14.61/hr., effective 8/9/17 (replaces Ashleigh Kochel who resigned)

Joanne Goss, Autistic Support Instructional Assistant, Cornwall Terrace to Learning Support Instructional Assistant, Cornwall Terrace, \$12.77/hr., no change in hours, eff. 8/28/17 (replacing Julia Braun who resigned)

Lori Metri, Special Education IA, High School, to Special Education IA, Spring Ridge, no change in rate or hour, effective 8/28/17 (replacing Melissa Wild who resigned)
Brandy Orr, Hourly Teacher, Spring Ridge, to Hourly Teacher, Whitfield, no change in rate or hours, effective 8/28/17 (position transferred from Spring Ridge to Whitfield)

Diane Valenti, Food Service Worker, West to Lead Food Service Worker, Green Valley, \$11.54 per hour, 26.25 hours per week, effective 8/16/17 (replacing Elizabeth Hartman who is transferring)

Gabriella Wertheim, Child Care Assistant, Berkshire Heights to Child Care Substitute, \$11.54/hr., effective 7/26/17

Zachary Withelder, 1st Shift Custodian, to Custodian- Split Shift, West Middle School, no change in rate, effective 7/31/17 (replaces Candy Althouse)

Angela Wright, Special Ed. IA, Conrad Weiser Decisions to Special Ed, IA, West, no change in rate, effective 8/28/17 (replacing Adrian Blanco who resigned)

5.4 Support Staff

Mary Derrer, Child Care Preschool Assistant, Berkshire Heights, 25 hours/week, \$11.54/hr., effective 8/21/17 (replaces Gabriella Wertheim)

Michelle Frederick, Child Care Preschool Assistant, 28.75 hours/week, \$11.54/hr., effective 8/21/17 (replaces Irene Becker)

Cheyenne Immel, Child Care School Age Assistant, 25 hours/week, \$11.54/hr., effective 8/21/17 (replaces Patience Murray)

Kimberly Moonan, Child Care School Age Supervisor, Spring Ridge, 29.5 hours/week, \$14.61/hr., effective 8/21/17 (replaces Rebecca Cunnius, who replaced Kathleen Wealand, she became a School Age Assistant)

Timothy Morrow, 2nd Shift Custodian, Shiloh Hills, 12.97/hr., effective 8/7/17 (replaces Xavier Tolentino who transferred)

Ashley Watts, Child Care Preschool Assistant, 10 hours/week, \$11.54/hr., effective 8/21/17 (replaces Nicole Lecatsas)

5.5 Professional Hires

Christina Boucher

Education

Masters in Secondary Education, St. Joseph University

Experience

Math and Physics Teacher, Upper Merion Vantage Academy

Degree, Credit Year, Salary

B, CY 1, \$44,000

Assignment

Math Teacher, LTS, 2017-2018 School Year, effective 8/23/17 (replaces Adam Mietelski who resigned)

Erin Keller

Education

Masters in Restorative Practices, Institute for Restorative Practices

Experience

6th Grade Teacher, Reading School District

Degree, Credit Year, Salary

M, CY 1, \$52,286

Assignment

Special Education Teacher, High School, effective 8/23/17 (replaces Cindy Cifrese who retired)

Stephanie Kershner

Education

Masters of Education, English as 2nd Language, University of Turabo, September 2011. Elementary Ed, Kutztown University, May 2007

Experience

Elementary Teacher, Reading School District, 2007- Present

Degree, Credit Year, Salary

M, CY 3, \$54,389

Assignment

Grade 4, Shiloh Hills Elementary, effective 8/23/17 (replaces Stephanie Billman who transferred)

5.6 Extended School Year

Pam Grant, ESY IA, \$14.03/hr., effective 7/1/17- 7/29/17

5.7 Extracurricular

Brandon Boyer, Community Swim Lesson Instructor, \$7.75/hr.

John Spleen, Girls Lacrosse Camp, \$975.00

William Waldron, Boys Lacrosse Camp, \$1645.00

6.0 Consent Items (Motion Carried)

6.1 Accepted with gratitude the following donation:

A Mackie 1604-VLZ Pro mixer from the Spring Township Police, estimated value \$250.

Roll Call

7.0 Human Resources (Motion Carried)

7.1 Granted permission to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the August 7, 2017 Board meeting with action to be ratified by the Board of Education at the next official meeting.

7.2 Granted permission to increase Catherine Reber's Building Secretarial Training hours from the previously approved 30 hours to 35 hours.

8.0 Pupil Services (Motion Carried)

8.1 Granted permission to contract with BCIU, to provide programs and services to special education students as listed in Schedule A of the contract, at a cost of \$185,550.00 for the 2017-2018 school year.

8.2 Granted permission to adopt the Settlement Agreement and Release to establish an education fund to be held and managed by the district in the amount of thirty-five thousand dollars (\$35,000.00) for legitimate educational expenses. To settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the District.

8.3 Granted permission to contract with New Story, to provide educational services to two special education students at the per diem rate of \$280 per day, beginning 8/28/17 and ending 6/7/18.

8.4 Granted permission to contract with New Story, to provide educational services to one special education student at the per diem rate of \$299 per day, beginning 8/28/17 and ending 6/7/18.

8.5 Granted permission to contract with New Story, to provide educational services to two special education students at the per diem rate of \$380 per day, beginning 8/28/17 and ending 6/7/18.

8.6 Granted permission to contract with Sweet, Stevens, Katz & Williams LLP, to provide legal consultation services to the district pertaining to special education during the 2017-2018 school year for the sum of twenty-five thousand two hundred dollars (\$25,200.00).

9.0 Technology & Media (Motion Carried)

- 9.1 Granted permission** to enter into a 48-month lease for (4) copiers located in Lower House L302, Upper House rooms E218 and E313, and Whitfield office. Total lease for the (4) copiers, \$546/month.

10.0 Operations (Motion Carried)

- 10.1 Approved** the change order to the Southern Middle School Track Project contract, Change Order #1 – Field Turf – an increase of \$14,072.00
- 10.2 Approved** the roofing contract for Lower Heidelberg Building through Roof Connect National Roofing Services at a cost of \$264,000.00.
- 10.3 Approved** the roofing contract for the Administration Building and the High School B Wing through Roof Connect National Roofing Services at a cost of \$377,300.00.
- 10.4 Granted permission** to advertise for bids for the Performance-Based Energy/Operations Cost Reduction Program to cover various HVAC projects throughout the district.

11.0 Finance (Motion Carried)

- 11.1 Granted permission** to remove Steve Keifer's name and replace with Dr. Richard Faidley, as a signer on all District bank accounts.
- 11.2 Approved** the IDEA-B agreement with BCIU in the amount of \$962,599.02 to be used for special education costs in the 2017-18 fiscal year.
- 11.3 Approved** the Amended Resolution Ratifying Tax Assessment Appeals and authorized further action by the Solicitor and Business Office (attached).

12.0 Curriculum and Staff Development (Motion Carried)

- 12.1 Granted permission** for Dr. Richard Faidley to be named as the authority directed to sign all contracts, agreements, grants, and/or licenses, with the Pennsylvania Department of Education through the E-Grant system, effective 7/18/2017.

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (Motion Carried)

16.1 Granted permission to approve the updated 2017/18 Fall Help Rates as attached. This has been updated to include the rates for Security for Water Polo.

16.2 Granted permission to approve the 2017 Fall Coaches Salaries/Stipends as attached. The 2016 stipend amounts listed to be amended and approved at a later date.

17.0 Policies (No Vote Necessary – First Reading)

17.1 First reading of the following revised policy:
Pol. #808 - Food Services

17.2 First reading of the following revised policy:
Pol. #808.1 Free/Reduced-Price Meals

18.0 Miscellaneous (Motion Carried)

18.1 Granted permission to Ed Kopicki of Systems Design Engineering, Inc., to obtain aerial images and video of the Green Valley Elementary and Wilson West Middle Schools for use for marketing/ advertising purposes for the 175th Anniversary of Lower Heidelberg Township.